

CENTRAL POINT 48TH ANNUAL 4TH OF JULY CELEBRATION

☆ Official Vendor Application ☆

APPLICATIONS WILL NOT BE ACCEPTED AFTER FRIDAY, MAY 28TH.

★ STARS AND STRIPES FOREVER ★

★ CONTACT INFORMATION

Booth Name _____

Contact Name _____

Phone Number _____

E-mail Address _____

Mailing Address _____

City, State, Zip _____

★ BOOTH INFORMATION

Are you a: Food Vendor Merchant Vendor Kids Activity Information Booth

Please list what you will be selling/promoting at your booth _____

Yes No Do you need access to power? If yes, please tell us you specific electrical needs
(what you will need electricity for and how many amps): _____

Yes No Will you be bringing a generator?

★ STAFF

Please list individuals who will be working you booth:

★ AGREEMENT

I understand that vendor spaces will be filled on a first come, first serve basis. I have read, understand, and agree to the 4th of July Official Rules.

Print Name _____

Signature _____ Date _____

Remember to include:

- Proof of insurance
- Hold harmless agreement

Booth Fee: \$50 Check # _____ Cash
Received By: _____ Date: _____

Return completed application to Central Point Parks and Recreation Department located at 140 South Third Street, or fax it to (541) 664-6384.

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☆ Official Vendor Rules and Regulations ☆

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- a) Electricity is limited to one (1) 110 outlet per vendor. Remember to bring an extension cord so that you can access power! It is very important that you list your power needs correctly on your application so that your booth and those around you do not have power failure!
- b) Water hook ups will not be available.
- c) Vendors must supply their own tables, displays, shade canopies, etc.
- d) All Vendors must attend check-in at Pfaff Park on Saturday, July 3rd between 2:00 and 4:00 p.m. to obtain a map of the park, their assigned booth space, and additional information.
- e) Vendors may begin setting up their booths after 5:00 p.m. on Saturday, July 3rd. All vendors must have their booths completely set up by 10:30 a.m. on Sunday, July 4th.
- f) Vendors are not allowed to dismantle their booths before 2:00 p.m. under any circumstances. All vendors must have their booths completely dismantled before 4:30 p.m.
- g) Vendors are not allowed to drive or park on the grass at any time! During the event, all vehicles must be parked outside of the event. The streets around Robert Pfaff Park will be closed starting at 6:00 a.m. on Sunday, July 4th. Barriers are not to be moved for any reason! Please note that the parade will start at 9:00 a.m. and many streets will be barricaded after 6:00 a.m. (you will receive a map at check-in.) If you absolutely need to bring your vehicle into the closed street for setup the morning of July 4th, you will need to do so between 7:00 a.m. and 8:45 a.m. at the corner of 7th and Laurel. All vehicles must off the premises before 9:00 a.m., no exceptions!
- h) Some vendors may be required to obtain a temporary restaurant license before the event. Please contact the Jackson County Health Department at (541) 774-8206 for further information.
- i) Food vendors are required to have a minimum of \$1 million insurance policy and must submit a copy of insurance with their Vendor Application.
- j) There will be a maximum of 16 food vendors and 16 merchandise vendors allowed. All booths are available on a first come, first serve basis.
- k) The deadline for all vendor space applications is May 28th at 5:00 p.m.

If you have any questions, please don't hesitate to contact the Central Point Parks and Recreation Department at (541) 664-3321: for Food Vendors ext. 265 (Sarah Garceau); for Merchandise Vendors 214 (Shelly Brown)